

Message Text

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ACTION NEA-11

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FM AMEMBASSY ISLAMABAD

TO SECSTATE WASHDC 7421

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E.O. 11652: N/A

TAGS: AFSP, AMGT

SUBJ: HIRING LIMITATION

1. EMBASSY REQUESTS DEPARTMENT AUTHORIZATION TO FILL FOLLOWING POSITIONS:

ISLAMABAD: POSITION NO. ID-68, ACCOUNTNAT. POSITION VACANT SINCE MARCH 7, 1978. INCUMBENT POSITION ID-68 IS RESPONSIBLE FOR THE ALLOTMENT ACCOUNTING OF ICA DOLLAR EXPENDITURES THROUGHOUT PAKISTAN. WORKS IS BECOMING BACKLOGGED AND ONLY OTHER ICA ACCOUNTANT UNABLE KEEP THE WORKLOAD CURRENT FOR TWO POSITIONS.

LAHORE: POSITION NO. LD-15, GENERAL SERVICES ASSISTANT. POSITION VACANT SINCE NOV. 8, 1977. INCUMBENT PERFORMS PHYSICAL INVENTORY OF ALL CONGEN AND ICA RESIDENCES AND OFFICES. PREPARES AND MAINTAINS CONTROL CARDS OF NEWLY PURCHASED ITEMS FOR BOTH AGENCIES AND ACTS AS BACK-UP TO WAREHOUSE CHIEF. VACANCY HAS RESULTED IN BACKLOG AND MANY HOURS OF OVERTIME. THE DUTIES OF THE VACANT POSITION CANNOT BE ABSORBED BY THE WAREHOUSE CHIEF AND THE WORK BACKLOG IS INCREASING STEADILY.

KARACHI: POSITION NOS. KC-89, KD-101, KC-96. INCUMBENTS OF THE FOREGOING POSITIONS LOCATED IN THE MAINTENANCE UNIT, HAVE BEEN GRANTED DISABILITY RETIREMENT. THESE EMPLOYEES HAVE BEEN ON SICK LEAVE FOR SOME TIME AND, AS A RESULT, THE MAINTENANCE UNIT IS CONSIDERABLY UNDERSTAFFED AND MUCH UNCLASSIFIED

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OVERTIME HAS BEEN WORKED TO MEET REQUIREMENTS OF SERVICED AGENCIES. IT IS ESSENTIAL TO FILL THESE POSITIONS TO PROVIDE EFFECTIVE MAINTENANCE SERVICES TO OFFICE BUILDING AND TO THE RESIDENCES OF AMERICAN EMPLOYEES OF ALL U.S. GOVERNMENT AGENCIES IN KARACHI. POSITIONS: KC-57 AND KD-60, CHAUFFEURS. CONGEN IS EXPERIENCING DIFFICULTY IN MEETING HEAVY DEMAND FOR TRANSPORTATION SERVICES. AS KARACHI IS

PORT OF ENTRY FOR PAKISTAN, MOTOR POOL IS NORMALLY ON TIGHT SCHEDULE AND MANY HOURS OF OVERTIME ARE WORKED. TWO VACANCIES IN MOTOR POOL HAVE RESULTED IN OVERTIME PAYMENTS AMOUNTING TO MORE THAN WOULD HAVE BEEN EARNED BY SALARIED EMPLOYEES AND PLACED STRAIN ON REMAINING DRIVERS. IN THE INTEREST OF SAFETY AND ECONOMY, REQUEST AUTHORIZATION TO FILL THE FOREGOING POSITIONS.

2. KARACHI ALSO REQUESTS AUTHORIZATION TO FILL POSITION KP-3 WHICH HAS BEEN MOVED FROM THE POLITICAL SECTION TO THE CONSULAR SECTION. BEFORE THE DECISION WAS MADE TO MOVE KP-3 TO THE CONSULAR SECTION, THE EMBASSY WAS PREPARING TO REQUEST A PIT POSITION TO ASSIST IN THE EXCEPTIONALLY HEAVY WORKLOAD IN KARACHI'S CONSULAR SECTION. THIS IS A VACANCY WHICH REQUIRES FILLING ON AN URGENT BASIS.
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